

BOLLINGER COUNTY COMMISSION

**204 High Street, Suite 5
Marble Hill, MO 63764
Phone 573-238-1900 Ext. 5**

**Travis Elfrink
Presiding Commissioner
Commissioner**

**James Null
1st Dist. Commissioner**

**Steve Jordan
2nd Dist.**

Date 5/20/2013

Dear Consultant:

Bollinger County is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 4 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) and be submitted with your firm's Letter of Interest, or be on file with with Bollinger County. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in MoDOT's Approved Consultant Prequalification List, or your firm will be considered non-responsive.

We request all letters be received by 10:00 am, June 17, 2013 at Bollinger County Courthouse, 204 High Street, Suite 5, Marble Hill, MO 63764.

Sincerely,

James Null
1st District Commissioner

County: Bollinger, Route: County Road 640	
Federal Aid No.:	BRO-B009(007)
Location:	County Road 640 over the Castor River
Proposed Improvement:	Replace Bridge No. 1770007
Length:	0.1 miles
Approximate Construction Cost:	\$350,000
DBE Goal Determination	0%
Consultant Services Required:	<p>Bridge The engineering responsibilities may include but are not limited to: The preparation of Conceptual plans, Preliminary plans, Contract plans, Right of Way Plans, preparing and submitting necessary permits, contract documents, assisting with the bidding process for ADA compliant sidewalks and preparation of PS&E and final documents.</p> <p>Roadway The engineering responsibilities may include but are not limited to the following: The preparation of Conceptual plans, Preliminary plans, Contract plans and Right of Way Plans. Design services may include, right of way plans, surveying, geotechnical investigations, public involvement, environmental and historic preservation services/permits, contract documents, assisting with the bidding process, construction support/construction inspection, utility coordination/permits and traffic controls including the preparation of PS&E and final documents.</p> <p>Construction Inspection Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments:	
Contact:	<p>Name: JAMES NULL Address: 204 HIGH STREETSUITE 5MARBLE HILL MO 63764 Phone: 5732080064 E-mail: NULLENTERPRISE@HOTMAIL.COM</p>
Deadline:	10:00 a.m., June 17, 2013
Submit	<ul style="list-style-type: none"> Letter of interest should not exceed 4 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. Three copies of the letter interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design

Experience and Technical Competence -

Max Points 30

Capacity and Capability -

Max Points 30

Past Record of Performance -

Max Points 40